

Engineers Roundtable January Meeting Minutes

Date: February 4, 2015

Time 12:00 pm

Location: Teleconference Call

Attendees: Bill Glismann, Matt Walker, Elizabeth Hunter, Jeff Buttermore

1. Currently SWE, ACEC and SAME are presenting awards during banquet.
2. Mike Herzog of OPPD representing IEEE will be Master of Ceremonies.
3. Keynote Speaker, Dennis Pate does not need a projector for his speech. We will have the SAC Museum set on up anyway. Will have a combination of past E-Week brochure covers and engineering project photos showing on a slideshow during the social hour.
4. For a speaker gift we will donate \$100 to the zoo.
5. Special Invitation Letters have been sent out.
6. Have gotten insurance certificate from NSPE for the museum.
7. Have proclamation dates for all but Omaha. Matt Kruse is still working on setting Omaha's up. Will have the updated info posted on the website.
8. Jeff Stevens e-mailed an update on the displays. He has money for 2 displays and 2 other organizations have responded that they would have a display. He will be checking with others who have not replied yet. Has had some negative feedback on having to take display down for the Robotics Expo on the 21 and reset up the following week.
9. Elizabeth, Bill and Jeff Buttermore will arrive at early for setup.
10. A year end wrap up lunch will be scheduled for early April.

Action Items

1. **Make your Banquet Reservations.**

